Group Registration Form (Complete the following information and please print clearly.)

Course Title	Course Code	Course Date	Start Time	CPE Credit	Fee		Total # of Registrants		Subtotal
_____	_____	_____	_____	_____	$_____	x	_____	=	$_____

Coupon or Transfer Credit $_____

Amount Paid $_____

Registrant Information (Can be used for up to 10 registrants from same firm. Please provide individual email addresses for course confirmations.)

First MI Last

Name: _____ email:_____ ☐ ICPAS Member - ID #_____ ☐ Non-Member ☐ AICPA Member

Name: _____ email:_____ ☐ ICPAS Member - ID #_____ ☐ Non-Member ☐ AICPA Member

Name: _____ email:_____ ☐ ICPAS Member - ID #_____ ☐ Non-Member ☐ AICPA Member

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Name: _____ email:_____ ☐ ICPAS Member - ID #_____ ☐ Non-Member ☐ AICPA Member

Name: _____ email:_____ ☐ ICPAS Member - ID #_____ ☐ Non-Member ☐ AICPA Member

Company/Firm: _____ Phone: _____ Fax: _____ email: _____

Address: _____ City: _____ State: _____ Zip: _____

Firm Administrator Name:_____ Phone: _____ Fax: _____ email: _____

Method of Payment ☐ **Payment by Check – available for mail-in registrations only (Payable to the Illinois CPA Foundation)**

☐ American Express ☐ Discover ☐ MasterCard ☐ Visa Card Number: _____ Expiration Date: _____

Signature: _____

Mail: Illinois CPA Foundation, 550 W. Jackson, Suite 900, Chicago, IL 60661-5742 **Fax:** 312.993.9432 **Telephone:** 312.993.0393 or 800.993.0393 (Illinois Only)

Registration Information: If your registration is received by the Illinois CPA Foundation at least 1-2 working days before the program, a registration confirmation will be e-mailed to you. Speakers, dates, locations and fees are subject to change. Please check your confirmation notice carefully for unscheduled changes.

CPE Credit: Each participant will receive a "Record of Attendance" approximately two to four weeks after the program. This certificate verifies that you attended the program and should be kept with your CPE documents for five years.

Cancellation Policy: No refunds will be given for program registration unless the ICPAF cancels or reschedules the program. If a program is canceled or rescheduled, you will be notified 5 to 10 working days prior to the scheduled date by phone and/or written confirmation. You may transfer to another program if you notify the ICPAF at least 7 days prior to the program date. You may substitute another person for your registration until the morning of the program. Expenses for planned travel arrangements related to a canceled program will not be reimbursed.